

CENTRAL BUCKS SCHOOL DISTRICT SCHOOL BOARD MEETING MINUTES**TUESDAY, OCTOBER 13, 2020**

Generated by Stephanie Radcliffe on Tuesday, October 13, 2020

Meeting minutes are unofficial until voted upon by the Board of School Directors**1. Meeting Opening****Procedural: A. Call To Order**

Vice President Smith called the meeting to order at 7:30 p.m.

Procedural: B. Pledge of Allegiance**Procedural: C. Roll Call**

School Directors present in-person:

Sharon Collopy

Beth Darcy

John Gamble

Dana Hunter

Jodi Schwartz

Lorraine Sciuto-Ballasy

Karen Smith

Leigh Vlasblom

School Director present virtually via Microsoft TEAMS:

Tracy Suits

Administrators present in-person:

John Kopicki- Superintendent of Schools

Nadine Garvin- Assistant Superintendent for Elementary Education

Abram Lucabaugh- Assistant Superintendent for Secondary Education

Brian Loftus- Business Manager

Andrea DiDio-Hauber- Director of Human Resources

Jason Jaffe- Director of Technology and Innovation

Robert Kleimenhagen, Jr.- Director of Facilities and Energy Management Operations

Allison Kuchler- Director of Special Education

Also present in-person:

Cheryl Leatherbarrow- Temporary Director of Student Services

Danielle Turner - District Athletic Director

Jeffrey Garton- Solicitor

Stephanie Radcliffe- Secretary

Information: D. Announcement of Prior Executive Session

Vice President Smith announced that the Board met in Executive Session prior to this evening's School Board Meeting to discuss legal and personnel matters.

2. Approval of Minutes**Action, Minutes: A. Approval of School Board Meeting Minutes: September 22, 2020**

Motion to approve the minutes of the September 22, 2020 School Board meeting.

Motion by Sharon Collopy, second by Beth Darcy.

Final Resolution: Motion Carries

Yea: Sharon Collopy, Beth Darcy, Dana Hunter, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

3. Public Comment

Information, Procedural: A. Public Comment

Leslie McManus addressed the Board regarding her support of our teachers. Ms. McManus remarked that she is disheartened by emails that lay blame on teachers, that administration hasn't been supporting our teachers and should ask them what they need and then give them what they ask for. Ms. McManus remarked that there was a rush to get us back into the classroom, but the sustainable option is online. Ms. McManus remarked that asynchronous specials isn't fair as the school district's mission is to give all of our students the education they need for lifelong skills and learning. Ms. McManus remarked that the teachers are doing a great job and that there are parents out there who appreciate the hard work that's being done and we want our teachers to know it.

Thomas Moore identified himself as President of Warrington-Warwick Boys Basketball Association and asked the Board to consider opening our gyms to outside organizations so that the kids have the chance to play basketball during the week and on weekends.

George Vrettos addressed the Board asking for their support to open our facilities to outside organizations for winter sports so that kids can stay healthy and have some semblance of normalcy

Madhav Ponamgi addressed the Board regarding transparent question-and answer sessions with parents and publishing a comprehensive list of those sessions. Mr. Ponamgi remarked that for two years he has been unable to receive a written answer to simple questions: can parents review graded tests, and how is the National Honor Society 10% calculated? Mr. Ponamgi remarked that there has to be a reasonable mechanism at every level to have Q&A of accountability. Mr. Ponamgi remarked that he asked Dr. Kopicki to publish a Q&A of the school tours that were completed over the last two years, but it was never done. Mr. Ponamgi remarked that Q&A is a reasonable thing to ask for and people deserve to have on-the-record answers.

Jamie Walker addressed the Board regarding opening our buildings up. Ms. Walker read an email that she sent in June, asked why we can't use the facilities and why we are taking extracurricular activities away from kids, remarked that the cleaning procedure in the district's Health and Safety Plan is so rigorous that it's almost impossible, remarked that the Board didn't want to speak with the health director Dr. Damsker. Ms. Walker remarked that Dr. Kopicki has decided that aides can monitor classrooms, he likes to shut down sports teams against the advice of the health department, he wants to be a contact tracer, he likes to determine quarantines for children. Ms. Walker remarked that kids should be able to participate in their extracurricular activities and should be allowed to have their childhoods.

Chris Slack identified himself as President of CBAA and asked the Board to consider opening gyms to their members, especially related to basketball. Mr. Slack remarked that the CBAA summer basketball league had 1200 participants playing without a single COVID case because of their stringent health and safety policy. Mr. Slack remarked that CBAA is prepared as long as the Board will work with them and CBAA would like to form a partnership with the district to figure out a way to do this in a safe environment, that there is a way to do this and CBAA is willing to step up to the plate and do the heavy lifting in order to benefit the kids in our community. Mr. Slack added that other schools are considering opening up their gyms.

4. Superintendent's Report

*Prior to the Amended CBSD Health and Safety Plan presentation, Facilities, Energy Management, and Operations (FEMO) Director Robert Kleimenhagen, Jr. shared an overview of his department's recent work. Mr. Kleimenhagen remarked that he has kept Dr. Kopicki updated on the many ways that FEMO is working to keep occupants in our buildings safe. Mr. Kleimenhagen highlighted the daily cleaning and disinfection with approved product procedures, employee job cards used for reference and guidance, and the nightly focus on disinfecting high-touch areas. Mr. Kleimenhagen stated that due to the pandemic, FEMO is currently focusing on three areas of importance: high touch areas, bathrooms, and trash removal, and as always, FEMO's focus is having district buildings ready for teaching and learning. Mr. Kleimenhagen offered background on outside groups using the interior of our buildings pre-pandemic and shared that reintroducing outside groups to our indoor facilities would significantly impact the ability to have our buildings ready for weekday teaching and learning. Mr. Kleimenhagen reviewed the potential costs involved with allowing outside groups to rent indoor space, and recommended that the Board consider waiting to open facilities for outside group use until more restrictions are eased.

Presentation: A. Amended CBSD Athletics Health and Safety Plan

To view the Amended CBSD Health and Safety Plan presentation, please refer to the Presentations section of the School Board page on the district's website, www.cbsd.org

District Athletics Director Turner presented the board with revisions to the Athletics Health and Safety Plan, including language changes, attendance at games, rules for spectators, and future amendments. Mrs. Turner informed the Board that this evening they are voting to open gyms for our school sports

*Following the Amended CBSD Health and Safety Plan presentation, Temporary Student Services Director Dr. Cheryl Leatherbarrow shared the district's documentation process to monitor confirmed COVID cases, including the principal check list form, the school nurse check list form, records and resources, and communication with the Bucks County

Department of Health. Dr. Leatherbarrow is the point person for pandemic resources, information, and documentation.

5. School Board Reports

To view the School Board Reports, please refer to Items 5A, 5B, 5C, and 5D on the October 13, 2020 Board Agenda

Information: A. Curriculum Committee

Information: B. Finance Committee

Information: C. Operations Committee

Information: D. Policy Committee

Information: E. Bucks County Intermediate Unit

Information: F. Middle Bucks Institute of Technology

6. Recommendations for Action

Action: A. Approval of Accounts Payable Check Disbursements

To view the Accounts Payable Check Disbursements Cash Requirements Report, please refer to Item 6A on the October 13, 2020 Board Agenda

The Accounts Payable Check Registers included herein provide a listing of payment transactions for Fund 1: General Fund and Fund 5: Food Service Fund.

<u>FUND</u>	<u>AMOUNT</u>
1	\$2,326,225.32
5	\$ 577.57
GRAND TOTAL	\$2,326,802.89

Motion to approve the Cash Requirements Report

Motion by Leigh Vlasblom, second by John Gamble.

Final Resolution: Motion Carries

Yea: Sharon Collopy, Beth Darcy, Dana Hunter, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

Action: B. Approval of Gifts to Schools for the 2019-2020 Fiscal Year

To view the 2019-2020 Gifts to Schools Report, please refer to Item 6B on the October 13, 2020 Board Agenda

Each year the Central Bucks community generously donates money, time, and talent to our schools.

Central Bucks School District gratefully appreciates the support received from the community.

The administration is recommending that the Board approve the 2019-2020 Gifts to Schools Report.

Motion by Beth Darcy, second by John Gamble.

Final Resolution: Motion Carries

Yea: Sharon Collopy, Beth Darcy, Dana Hunter, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

Action: C. Approval of Escrow Waiver Amendment with the Borough of Doylestown

To view the Doylestown Borough Escrow Waiver Amendment, please refer to Item 6C on the October 13, 2020 Board Agenda

A weather event on August 4, 2020, caused significant damage to War Memorial Field and the surrounding athletic complex at Central Bucks West.

Central Bucks School District has submitted an insurance claim for the damages, and expects to receive proceeds as a result.

The War Memorial Field lease agreement between the Central Bucks School District and the Borough of Doylestown stipulates that, if damage results in the receipt of insurance proceeds, those funds are to be placed in an escrow

account.

The Escrow Waiver Amendment waives the escrow requirement for the insurance proceeds.

Motion to approve the Escrow Waiver Amendment of the War Memorial Field Lease Agreement with the Borough of Doylestown

Motion by Beth Darcy, second by John Gamble.

Final Resolution: Motion Carries

Yea: Sharon Collopy, Beth Darcy, Dana Hunter, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

Action: D. Approval of Designation of Agent Resolution

To view the Designation of Agent Resolution, please refer to Item 6D on the October 13, 2020 Board Agenda

The Federal Emergency Management Agency (FEMA) is awarding grants for emergency response costs related to the COVID-19 pandemic, and the district is submitting an application for this grant.

In order to do so, the board must approve an administrator to act as an agent for the district in this grant process through the Pennsylvania Emergency Management Agency (PEMA).

This resolution authorizes Brian Loftus, Business Administrator, to execute for and on behalf of the Central Bucks School District.

Motion to approve the Designation of Agent Resolution authorizing Brian Loftus to execute for and in behalf of the Central Bucks School District

Motion by Beth Darcy, second by John Gamble.

Final Resolution: Motion Carries

Yea: Sharon Collopy, Beth Darcy, Dana Hunter, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

Action: E. Approval of Public and Non-Public Bus Routes for the 2020-21 school year

To view the 2020-2021 Public and Non-Public Bus Routes report, please refer to Item 6E on the October 13, 2020 Board Agenda

The Pennsylvania Department of Education and the state Auditor General require school districts to receive board approval for all bus routes.

The attached listing of bus routes for the 2020-21 school year has been updated from the 8/25/20 board-approved listing to reflect current routes, and is subject to change at the discretion of the board.

Motion to approve Public and Non-Public Bus Routes for the 2020-21 school year, subject to change at the discretion of the Board in accordance with the CBSD Health & Safety Plan

Motion by Sharon Collopy, second by John Gamble.

Final Resolution: Motion Carries

Yea: Sharon Collopy, Beth Darcy, Dana Hunter, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

Action: F. Approval of First Student Drivers and Aides for the 2020-21 School Year

To view the First Student Drivers and Aides report, please refer to Item 6F on the October 13, 2020 Board Agenda

Administration is recommending Board approval of the listing of First Student drivers and aides for the 2020-21 school year to comply with PDE regulations.

This listing has been updated from the 9/22/20 board-approved listing to reflect current drivers and aides.

Motion to approve the listing of First Student drivers and aides for the 2020-21 school year

Motion by Sharon Collopy, second by Lorraine Sciuto-Ballasy.

Final Resolution: Motion Carries

Yea: Sharon Collopy, Beth Darcy, Dana Hunter, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

Action: G. Approval of Replacement Playground Equipment at Cold Spring Elementary School

To view the Boyce Associates replacement playground equipment quote, please refer to Item 6G on the October 13, 2020 Board Agenda

Since the replacement of the playground equipment at Jamison Elementary last year, the FEMO Department has been working over the past several months to conduct playground inspections.

Based on the conditions of the existing playground equipment at Cold Spring Elementary, which is 25 years old, the Department is recommending a full replacement.

Much like at Jamison Elementary, there was extensive drainage concerns and the existing equipment is in need of repair.

Main Playground Replacement - \$93,234.15

Kindergarten Playground Replacement - \$42,124.30

Motion to approve quotes from Boyce Associates (PlayPower LT Farmington, Inc.) for replacement playground equipment at Cold Spring Elementary via Sourcewell contract in the amount of \$135,358.45

Motion by Dana Hunter, second by Jodi Schwartz.

Final Resolution: Motion Carries

Yea: Beth Darcy, Dana Hunter, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

Nay: Sharon Collopy

Action: H. Approval of Fire System Panel Replacement at Jamison Elementary School

To view the Johnson Controls fire system replacement quote, please refer to Item 6H on the October 13, 2020 Board Agenda

Scope of work: JCI to migrate the existing 4100 Classic FACP to the 4100es Series.

This is recommended since the 4100 Classic is 23 years old and service parts are very limited.

The existing panel has intermittent trouble conditions. This deficiency is identified in our most recent facility condition assessment.

Motion to approve a quote from Johnson Controls for replacement of the fire system panel at Jamison Elementary via DGS COSTARS Agreement 4400015469 in the amount of \$36,525.00.

Motion by Lorraine Sciuto-Ballasy, second by Beth Darcy.

Final Resolution: Motion Carries

Yea: Sharon Collopy, Beth Darcy, Dana Hunter, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

Action: I. Approval of MBIT Memorandum of Understanding for Special Education

To view the MBIT Memo of Understanding, please refer to Item 6I on the October 13, 2020 Board Agenda

This is a renewal of an MOU signed every two years between MBIT and the Directors of Special Education/Pupil Services from the four sending districts

Motion to Approve MBIT - Memorandum of Understanding for Special Education

Motion by John Gamble, second by Lorraine Sciuto-Ballasy.

Final Resolution: Motion Carries

Yea: Sharon Collopy, Beth Darcy, Dana Hunter, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

Action: J. Approval of Amending the CBSD Athletics Health and Safety Plan

To view the amended Athletics Health and Safety Plan, please refer to Item 6J on the October 13, 2020 Board Agenda

Motion to approve amending the CBSD Athletics Health and Safety Plan

Motion by Beth Darcy, second by Lorraine Sciuto-Ballasy.

Final Resolution: Motion Carries

Yea: Sharon Collopy, Beth Darcy, Dana Hunter, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

Action: K. Approval of Course of Study: AP Biology

To view the Course of Study: AP Biology report, please refer to Item 6K on the October 13, 2020 Board Agenda

Motion to approve the AP Biology Course of Study

Motion by Sharon Collopy, second by Lorraine Sciuto-Ballasy.

Final Resolution: Motion Carries

Yea: Sharon Collopy, Beth Darcy, Dana Hunter, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

Action: L. Approval of Course of Study: AP Chemistry

To view the Course of Study: AP Chemistry report, please refer to Item 6L on the October 13, 2020 Board Agenda

Motion to approve the AP Chemistry Course of Study

Motion by John Gamble, second by Lorraine Sciuto-Ballasy.

Final Resolution: Motion Carries

Yea: Sharon Collopy, Beth Darcy, Dana Hunter, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

7. Personnel Items

To view the Personnel Items, please refer to Items 7B, 7C, 7D, 7E and 7F on the October 13, 2020 Board Agenda

Vice President Smith acknowledged the name of an employee who is retiring, thanked her for her years of service, and wished her well in retirement.

Please note: Item 7B: Retirements, Resignations and Terminations, 7D: Appointments, 7E: Assignment, Classification, and Status Changes and 7F: Per Diem Substitutes were taken by one vote

Action: A. Approval of Personnel Items 7B, 7D, 7E and 7F

Information: B. Retirements, Resignations, and Terminations

Information: D. Appointments

Information: E. Assignment, Classification, and Status Changes

Information: F. Per Diem Substitutes

Motion to approve Items 7B, 7D, 7E and 7F

Motion by Beth Darcy, second by John Gamble

Final Resolution: Motion Carries

Yea: Sharon Collopy, Beth Darcy, Dana Hunter, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

Please note: Item 7C: Leaves of Absence, was taken by individual vote

Action: C. Approval of Personnel Item 7C

Information: C. Leave of Absence

Motion to approve Item 7C

Motion by Beth Darcy, second by Sharon Collopy.

Final Resolution: Motion Carries

Yea: Beth Darcy, Dana Hunter, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

Nay: Sharon Collopy

8. Staff Conferences/Workshops**Action: A. Approval of Staff Conferences/Workshops**

To view the Staff Conferences and Workshops report, please refer to Item 8A on the October 13, 2020 Board Agenda

Motion to approve Staff Conferences/Workshops as presented.

Motion by Beth Darcy, second by John Gamble.

Final Resolution: Motion Carries

Yea: Beth Darcy, Jodi Schwartz, Lorraine Sciuto-Ballasy, Karen Smith, Tracy Suits, Leigh Vlasblom, John Gamble

Nay: Sharon Collopy, Dana Hunter

9. Adjournment

Prior to adjournment, Vice President Smith called for a moment of silence to honor the memory of Angela Jacobs. Mrs. Smith shared that Angela worked as a district accountant for approximately 12 years, and lost her long and brave battle with cancer last week. Mrs. Smith offered our deepest condolences to Angela's family

Action: A. Adjournment

There being no further business before the Board, motion to adjourn at 9:27 p.m.

Motion by Sharon Collopy, second by John Gamble.

Information: B. Upcoming Meetings

Tuesday, October 27, 2020

Tuesday, November 10, 2020

Respectfully submitted,

Stephanie Radcliffe
School Board Secretary